

Date :-

To
Assistant Registrar (Academic)
IIT Bombay

Dear Sir,

I am(name of the student),
(nationality), (Parent's name- Mother / Father), from
.....(Name of University,Country). I have joined IIT Bombay for
..... (course work / project work) in Department for
..... (Autumn / Spring Semester) of the Academic year
My roll no. is

My passport details are : no:..... date of issuePlace of
issue....., validity..... My visa details: no:....., date of issue
.....Place of issue....., validity.....

FRRO Student Card ID No:

I arrived in Mumbai on, reported to IIT Bombay onand am
staying in Hostel no., room no.

I require a Bonafide Certificate from IIT Bombay for my residence registration at the F.R.R.O.

Kindly oblige.

Thanking you,

Yours sincerely,

Through: Office of Dean-IR